

REGULATIONS FOR MEDICAL FUND FOR INDIVIDUALS

(hereinafter: "Regulations")

§1

GENERAL PROVISIONS

1. In special cases, the Management Board of the Fundacja Przyjaciół Baletu may grant co-financing or reimbursement of medical treatments.
2. The regulation in section 1 applies in particular to PBN employees. Employee (hereinafter referred to as "Employee") is a person employed under an employment contract at PBN and other work agreement.
3. The Regulations specify the rules for grants to an individual by the Fundacja Przyjaciół Baletu (hereinafter referred to as the "Foundation") within the funds held by the Foundation.
4. If the funds intended to support applications in a given calendar year submitted under these Regulations are exhausted, the Foundation may stop accepting applications.

§2

CONDITIONS FOR APPLYING FOR A GRANT

1. The basic form of financing provided by the Foundation is a grant, i.e. a benefit cash transferred for the provision of services such as: diagnostics, surgery, rehabilitation, purchase of rehabilitation and medical equipment (hereinafter referred to as the "Grant").
2. The person authorized to submit a grant application is the person for whom the grant provides direct support.
3. Funding may be awarded to the same person only once. In justified cases, the Management Board may decide to award the same person multiple grants.
4. The basis for applying for a Grant is to submit a correctly completed Grant application ("Application") to the PBN administration
5. The Application must be accompanied by reliable documentation providing the basis for consideration by the Foundation's Management Board, in particular:
 - 1) Medical documentation: current medical certificate specifying the requested assistance; referral for surgery; order for the supply of medical products, etc.
 - 2) Documentation of expenses - offer or pro-forma invoice, rehabilitation plan with a cost estimate, in the case of a refund - an invoice
 - 3) A letter from the PBN administration supporting the request.
6. In special situations, at the justified request of a third party and with the consent of the interested party, the Management Board of the Foundation may decide to award the Grant in the form of: pension/scholarship for a fixed period, each time specifying the method of use of the funds granted.

§3

PROCEDURE AND CRITERIA FOR ASSESSING APPLICATIONS

1. Applications are assessed in two stages: Stage I – formal assessment, Stage II - assessment by the Foundation's Management Board. The condition for admitting the Application to consideration in the second stage is positive evaluation of the Application in formal terms.
2. Formal criteria for assessing the Application:
 - 1) application submitted to the PBN administration,
 - 2) the application concerns injuries and diseases related to the performance of the profession
 - 3) the entity submitting the application is entitled to apply for a Grant, in accordance with §2 of the Regulations,
 - 4) attaching the documentation referred to in §2 section 5.
3. The Foundation's Management Board reserves 14 days from the date of submission of the Application to make a decision,
4. Applicants are informed about the decision (positive or negative) regarding the Grant electronically, to the e-mail address provided by the Applicant. A negative decision does not require justification.

§4

RULES FOR USING THE GRANTS

1. The condition for using the Grant is that both parties sign the Grant Agreement ("Agreement"), which sets out the basic conditions for using the funds awarded under the Grant.
2. The Grant is awarded in a specific amount,
3. The Grant may only be used for activities provided for in the Agreement.
4. Unused Grant is to be paid back to the Foundation within 14 days from the date of the request.
5. In the case of a refund, the Grant is transferred in the form of a bank transfer directly to the account of the Grantee
6. In the case of purchase of services or medical devices, payments are made to the supplier of goods or services for the entitled person.
7. It is possible to transfer funds in another form than the Agreement, which is decided in individual cases by the Foundation's Management Board.
8. The subsidized person is obliged to immediately notify the Foundation's Management Board of the occurrence circumstances preventing the use of the Grant.
9. In particularly justified cases, at the request of the Grantee, the Foundation's Management Board may decide to change the purpose of the Grant.

§5

PROCESSING OF PERSONAL DATA

1. In connection with the subsidy program, the Foundation obtains and processes personal data in accordance with applicable regulations, in particular with Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the processing of personal data Directive 95/46/EC (hereinafter referred to as "GDPR") and the data processing principles provided for therein.
2. The administrator of personal data of persons who apply for a grant, within the meaning of the provisions of the GDPR, is the Foundation

§6

FINAL PROVISIONS

1. Decisions of the Foundation's Management Board regarding granting or refusing the Grant are final and there is no appeal against them.
2. These Regulations do not constitute a basis for Applicants to submit any applications claims against the Foundation in connection with an unawarded Grant.
3. When submitting the Application, the person applying for a subsidy confirms that he/she has read and agrees with the content of the Regulations and the appendix, and understands and accepts it.
4. The Foundation reserves the right to change the Regulations.